



## **Delegation Meeting Minutes** **January 21, 2013 at 5:00 PM**

Chairman Worsman called the Belknap County Delegation meeting to order at 5:05 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Reps. Burchell, Comtois, Cormier, DiMartino, Fields, Fink, Flanders, Greemore, Gulick, Holmes, Huot, Raymond, Sylvia, Tilton, Vadney, Worsman, Arsenault and Luther.

Also present: Commissioners Thomas, Philpot, Nedeau and County Administrator Shackett.

**Introductions:** Delegation members introduced themselves, followed by Commissioners and County Administrator.

Rep. Burchell moved, “as expressly provided for in RSA 24:14:1, that in the coming fiscal year, any transfer of money by the county commissioners from account number designated in the convention appropriation to another account number be made only after the commissioners obtain written approval of the executive committee for such transfer”. Second by Greemore for discussion. Rep. Burchell explained. Rep. Fields thought there should be more info before a vote is taken. After discussion, the chair called for the vote. 10 – YES (Burchell, Comtois, Cormier, Fink, Greemore, Holmes, Sylvia, Tilton, Vadney, Worsman) 8 - NO (Arsenault, DiMartino, Fields, Flanders, Gulick, Huot, Luther Raymond) Approved. **Motion carries.**

Chairman Worsman asked the County Administrator if she could have department heads salaries broken out of the general salaries account numbers throughout the whole budget so that they are clearly separate. In addition, they would like a separate account number added to the Registry of Deeds budget labeled “Legal”. Ms. Shackett asked if that legal account number should be added in every department’s budget or just Deeds for 2013. Chair answered for Deeds only.

### **Sub Committee Recommendations**

**Deeds & Maintenance:** Chairman Tilton made the motion to report that this committee met twice and made the following recommendations: **For the Registry of Deeds:** account number 34021 be increased from \$600,000 to \$700,000, account number 53421 be decreased from \$2,000 to \$1,000 and an additional account number be added in the Deeds budget labeled “legal” with a budget of \$5,200 for 2013. Also to decrease the contingency account by \$5,200. **For Maintenance:** account number #53420 be reduced to \$19,938 from \$20,597, account number 54110 be reduced to \$90,000 from \$98,000, account number 56680 be reduced to \$1,585 from \$2,585 and account number 57200 be reduced to \$2,315 from \$17,315. S/Vadney. The

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chair called for a vote. 12 – Y (Burchell, Comtois, Cormier, Fink, Flanders, Greemore, Holmes, Luther, Sylvia, Tilton, Vadney, Worsman. 6 – NO (Arsenault, DiMartino, Fields, Gulick, Huot, Raymond). Approved. **Motion carries.**

**Outside Agencies:** Chairman Luther reported that this committee accepted the Commissioners budget recommendations for Cooperative Extension, Conservation District, Economic Development Council, Genesis, CAP and the Greater Lakes Child Advocacy Center. M/Luther to approve. S/ Fields. Chair called for a roll call vote: 13 – Y (Burchell, Comtois, Cormier, Fields, Fink, Flanders, Greemore, Holmes, Luther, Sylvia, Tilton, Vadney, and Worsman. 5 – N (Arsenault, DiMartino, Gulick, Huot, and Raymond). Approved. **Motion carries.** M/Tilton to amend account number #55015, LRMFA (Lake Region Mutual Fire Aid) to level fund at the 2012 budget mount of \$533,463 and to move towards eliminating from the County Budget in 2014. S/ Vadney. After discussion, the chair called for the vote. 13 – Y (Burchell, Comtois, Cormier, Fields, Fink, Flanders, Greemore, Holmes, Luther, Sylvia, Tilton, Vadney, and Worsman. 5 – N (Arsenault, DiMartino, Gulick, Huot, and Raymond). Approved. **Motion carries.**

**Public Safety:** Chair Vadney reviewed the sub committee's recommendation as follows: **County Attorney:** Recommends approving the request to make the current PT attorney a FT employee, saving \$27,300.34. **Sheriff's Department:** Revenue account number 34011 increased to \$135,000 from \$ 120,000. Eliminate one vehicle in account number 57600 by reducing the budget request to 3 cruisers instead of 4. **Department of Corrections:** Revenue account number 34037 is increased to \$10,000 from \$8,000. M/Vadney, S/Tilton. After discussion, the chair called for the vote. 13 – Y (Burchell, Comtois, Cormier, Fields, Fink, Flanders, Greemore, Holmes, Luther, Sylvia, Tilton, Vadney, and Worsman. 5 – N (Arsenault, DiMartino, Gulick, Huot, and Raymond). Approved. **Motion carries.**

**Administration:** Chair Greemore asked Administrator Shackett to explain revenue account number 35000. Ms. Shackett gave a detailed explanation of these miscellaneous revenues (Unanticipated funds) for the whole county, not just administration. Chair Greemore would like to obtain print out of that account number detail and Rep. Huot suggested getting a 5 year history. **IT (information technology for the whole county):** Chair Greemore suggested level funding account number 56680 at the 2012 budget of \$11,215. These are the recommendations of the subcommittee to the delegation. Chair Greemore called for a subcommittee vote. M/Greemore, S/Sylvia to increase Administration revenue account number 35000 to \$100,000 from \$20,000 and level fund Information Technology account number 56680 at the 2012 budget amount of \$11,215. 3 –Y (Greemore, Comtois, Sylvia). 2 - N (Luther & Huot). Approved. **Motion carries.** Chair Greemore then made the following subcommittee recommendation to the full delegation: Increase revenue account number 35000 to \$100,000 from \$20,000 in Administration and to level fund Information Technology at the 2012 budget amount of \$11,215. M/Greemore, S/Sylvia. After discussion, the chair called for the vote. 10 – Y (Burchell, Comtois, Cormier, Fink, Greemore, Holmes, Sylvia, Tilton, Vadney and Worsman). 8 – N (Arsenault, DiMartino, Fields, Flanders, Gulick, Huot, Luther and Raymond). Approved. **Motion carries.**

**Nursing Home:** Chair Comtois started by making a motion to the subcommittee to level fund wages/salaries, remove sick pay and longevity incentives and level fund health insurance at the 2012 budget amounts for employees. S/ Cormier. Rep. Cormier also would like to also remove the \$26, 000 from account number 57000 to make it zero, to reduce account number 57500 down to \$10,500 from \$21,000 and to remove the \$45,000 in account number 57600 for a new van. Rep. Fink asked if they could lease a van. Sub Committee members agreed that we should look into leasing a handicapped accessible van and recommended putting \$15,000 in account number 57600 for a lease. Chair Comtois called for a subcommittee vote. 3 – Y (Fink, Cormier and Comtois) 2 – N (DiMartino and Flanders). Approved. **Motion carries.** Chair Comtois made the following recommendation to the full delegation: level fund wages/salaries, remove sick pay and longevity incentives and level fund health insurance at the 2012 budget amounts for employees, remove the \$26, 000 from account number 57000 to make it zero, to reduce account number 57500 down to \$10,500 from \$21,000 and to remove the \$45,000 in account number 57600 for a new van.

Rep. Tilton suggested dividing the vote. Suggestion accepted by Chairman Worsman that they would divide this vote. M/Comtois to, remove the \$26, 000 from account number 57000 to make it zero, to reduce account number 57500 down to \$10,500 from \$21,000 and to remove the \$45,000 in account number 57600 for a new van. S/ Sylvia. After discussion, the chair called for the vote. 11 – Y (Burchell, Comtois, Cormier, Fink, Greemore, Holmes, Luther, Sylvia, Tilton, Vadney and Worsman. 7 – N (Arsenault, DiMartino, Fields, Flanders, Gulick, Huot, and Raymond). Approved. **Motion carries.** M/Worsman to level fund salaries and health insurance, to remove sick pay and longevity incentives and to make the proper adjustments to the lines that go with those items (W/C, UI, retirement and payroll taxes). S/Sylvia. Some representatives voiced their concerns. After discussion, the chair called for the vote. 11 – Y (Burchell, Comtois, Cormier, Fink, Greemore, Holmes, Luther, Sylvia, Tilton, Vadney, Worsman) 7 - NO (Arsenault, DiMartino, Fields, Flanders, Gulick, Huot and Raymond) Approved. **Motion carries.**

**Open public hearing:** Chair Worsman requested a motion to open the public hearing. M/Vadney, S/Greemore. Unanimous. **Motion carries.** Chair Worsman opened the public hearing at 8:10 PM. Mr. Dave Devoy of Sanbornton, Mr. Dave Nickerson of Sanbornton, Mr. Kurt McGee of Sanbornton, Mr. Rick Demark of Meredith, Chief Jim Hayes, Mr. Earl Leighton of Sanbornton, and Mr. Roger Gray of Sanbornton, Ms. Brenda Baer of Laconia, Ms. Barbara Howard of Alton, Mr. Tim Sullivan of Gilford, Ms. Paula Trombly of Meredith, Hunter Taylor of Alton, Mr. Kevin Leandro of Gilford, Mr. Worsman from Meredith all asked questions and spoke to the budget and proceedings. Chair Worsman concluded public input at 8:40 PM.

**Department by Department Review of the budget:** Chair Worsman stated that the delegation will now go through the entire budget department by department. Votes for these items were taken by show of hands.

**Delegation:** M/Worsman to increase legal account number 53200 to \$10,000 from \$2,000 and to take the \$8,000 as a decrease from contingency account number 59900. S/Burchell. 13 – Y, 4 – N. Approved. **Motion carries.**

**County Attorney:** No further action.

**Administration:** M/Burchell, S/Cormier to decrease account number 53010 to \$20,000. After discussion, Rep. Burchell amended the motion to \$25,000. S/ Cormier. 12 – Y, 4 – N. Approved. **Motion carries.**

**IT:** No further action.

**Finance:** No further action.

**Maintenance:** No further action.

**Sheriff:** No further action.

**Jail:** No further action.

**Youth Services/Diversion:** Waiting on numbers for 2010 cases which will be available in a couple of weeks.

**Outside agencies:** No further action.

**Debt Service:** Request for the Finance Director to find out potential rates. After discussion, it was determined that the county could actually begin the TAN process now.

**Capital Projects:** No further action.

**Nursing Home:** All divisions in this department were covered. No further action. Delegation finished this process at 9:20 PM.

**Next steps:** Chair Worsman would like the updated budget with tonight's changes to see the effect that was made with tonight's work. Chair Worsman would also like to add the department heads wages in a separate account number in each individual budget. Once the numbers have all been updated, Chair Worsman would like emailed to all delegation members the updated budget with the subcommittee column added. Chair said that if the Commissioners have any other accounts that would help the delegation get to their \$1.3 million dollar reduction, to please bring forward. Rep. Vadney followed up by saying that they would entertain input by the Commissioners as they know more about the operation of the county, but cautioned them on using too much fund balance. When asked if the goal is to reduce taxes or to make employees pay more, Chair Worsman clearly indicated that the goal is \$1.3 million reduction without touching fund balance. Chair Worsman called for motion to close the public hearing. M/Huot, S/Fields to close public hearing at 9:47 Am. Unanimous. **Motion carries.**

**Adjourn:** With no further business to come before the Board, M/Huot, and S/Fields to adjourn at 9:50 PM. Unanimous. **Motion carries.**

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Respectfully submitted,

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Angela A. Bovill, Administrative Assistant

A true record Attest:

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Dennis H. Fields, Clerk of the County Convention